



The Association of Pension Desk  
Practitioners of Nigeria

# 2026 Training Calendar



## ENHANCE YOUR SKILLS WITH OUR INNOVATIVE PENSION COURSE.

The Association of Pension Desk Practitioners of Nigeria (ASSOPEP) provides various training programs designed to elevate the skills and capabilities of pension desk officers, administrators, and custodians.

Led by seasoned industry professionals, these courses ensure the transfer of invaluable knowledge, offering practical insights and solutions tailored to specific topics.

Discover our course selection and gain the expertise needed to advance your career.

+234 708 813 5739, +234 803 587 8800  
+234 802 3194 131,

 [info@assopec.org](mailto:info@assopec.org)  
 [www.assopec.org](http://www.assopec.org)



**Nigeria Office:**  
No. 9, Ogunlesi Street, Onipanu,  
P.O. Box 16244, Ikeja, Lagos, Nigeria



**The Association of Pension Desk  
Practitioners of Nigeria**

**7-9**

**Pension Administration  
and Retirement Courses**

**10**

**Entrepreneur Courses**

**11**

**Finance and Accounting  
Courses**

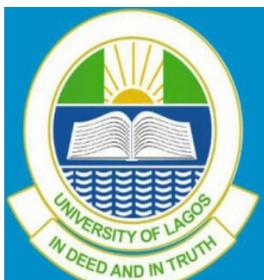
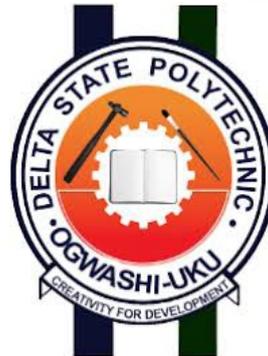
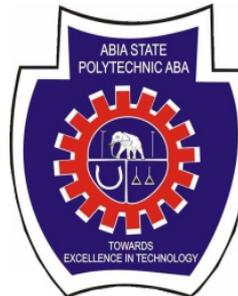
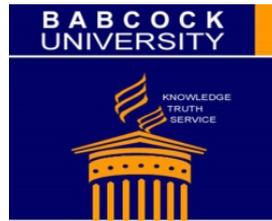
**12**

**International Training**

**13**

**Conferences**

# Clients



# Cross Sessions



**The Association of Pension Desk Practitioners of Nigeria**

# Testimonials



"I have learnt the better way to deal with people. I have come to understand emotional intelligence of people and better ways of handling staff around the organization."

**Maryam ABDULLAHI  
SULEIMAN**

Admin/Human Resource Management  
Maxair Limited



"It is a very educative and entertaining course that can change attitude towards work"

**NAFIA BASHIR UMAR**  
*Personal Secretary*  
Nigeria Police Academy,  
Wudil, Kano



"I am really impressed with the way the program was organized and the lectures delivered. It is educative, new ways of handling issues in the office was discussed and it will help in discharging one's duties."

**MUKHTAR BAKO**  
*SNR ASST REG II,*  
Sule Lamido University,  
Kafin Hausa



"The conference is perfect and good, and I hope the subsequent one will be better."

**OGUNLEYE, GBENGA ADEDAYO**  
*Head of Pension Unit,*  
Michael Otedola College of  
Primary Education Epe



"The conference was educative and I entreat all pensions desk officers to attend, so as to increase their knowledge and be informed on the need to prepare for retirement."

**JONAH-ETELI  
PUREAZIBA WILCOX**  
*Principal Assistant Registrar,*  
Isaac Jasper Boro College Of  
Education, Sagbama



"I have benefited a lot because I have learnt how to prepare for retirement"

**ELELA OMOLOLA OLAMIDE**  
*Pension Desk Officer,*  
National Industrial Court of  
Nigeria



"I will recommend this Conference to other staffs"

**Akinwunmi Funmilayo**  
*Chief Confidential Secretary,*  
F.R.C.N. Radio Nigeria,  
Ibadan



"The Conference has helped my productivity at work to bring good results."

**Aliyu Abdulkadir**  
*SNR Admin/HR Officer,*  
NIPCO PLC, Lagos



"Other stakeholders like PTAD and insurance companies holding annuity should be in cooperated"

**Adeyemi Sadiat Adelayo**  
*Deputy Registrar,*  
Federal College  
of Education, (Special), Oyo

# Testimonials



“I appreciate the planners of this workshop for the noble job”

**Mrs. Mershack Hannah Paul**  
*Chief Accountant,*  
Jos University  
Teaching Hospital, Jos



“The conference is where you can be trained on the way forward on handling pension matters”

**Akpan, Otobong Akpan**  
Pension Desk Officer, Federal  
Polytechnic Ukana Akwa Ibom State



“My knowledge of contributory pension is highly updated.”

**ALHAJI BAIWA NDAGI**  
*Principal Accountant,*  
IBB University  
Lapai, Nassawara State



“I have learnt more on program withdrawal and annuity, death benefits, rights and privileged of RSA holders. I have now become an expert in Pension matters as the PDO. I am grounded and can now discharge my duties as the PDO”

**NJEPUOME BASILIA IJEOMA**  
*Pension Desk Officer,*  
FMC OWERRI, IMO STATE



“Highly educative and interactive conference that will impact positively to administrative sector.”

**SAMINU ISAH**  
*ASST Registrar*  
Nigeria Police Academy,  
Wudil, Kano



“I would absolutely recommend anyone to attend as the knowledge acquired is useful for the 21st century.”

**LAWRENCE LUMUN IORDYE**  
*Senior Conf. Secretary*  
College of Health Science,  
Benue State



“I am better enlightened on Pension matters and can advise my colleagues better.”

**MRS. MERSHAK HANNATU PAUL**  
*Accountant,*  
JUTH, JOS



“Amongst other benefit is knowing that there are possibilities of having voluntary retirement savings.”

**OSINUBI, ALICE OLUFUNKE**  
*Admin Officer,*  
Administrative Staff College  
of Nigeria (ASCON)



“The course is a very seasoned programme which I would recommend for all Pension Desk officers to attend. Very Great!”

**OGUN, RISIKAT N.**  
*Principal Admin. Officer,*  
Administrative Staff College  
of Nigeria (ASCON)

...and lots more



For more Courses, Please Visit:  
[www.asso pep.org](http://www.asso pep.org)



**Association of Pension  
Desk Practitioners of Nigeria**

# 2026 Training Calender Pension Administration and Retirement Courses

S/N	COURSE TITLE	FEE	1ST BATCH DATE	VENUE	2ND BATCH DATE	VENUE	3RD BATCH DATE	VENUE	4TH BATCH DATE	VENUE
1	Retirement Planning and Financial Security: Mastering Your Future	N285,000	13 - 15 Jan 2026	Lagos	7 - 9 April 2026	Lagos	7 - 9 Jul 2026	Lagos	6 - 8 Oct 2026	Lagos
2	Advanced Pension Administration: Optimizing Retirement Planning and Payroll Integrity	N285,000	20 - 22 Jan 2026	Lagos	14 - 16 April 2026	Lagos	14 - 16 Jul 2026	Lagos	13 - 15 Oct 2026	Lagos
3	Resilient Pension Management: Strategies for Thriving in Challenging Times	N265,000	27 - 29 Jan 2026	Lagos	21 - 23 April 2026	Lagos	21 - 13 Jul 2026	Lagos	20 - 22 Oct 2026	Lagos
4	Strategic Pension Governance, Risk and Compliance Course	N265,000	3 - 5 Feb 2026	Lagos	5 - 7 May 2026	Lagos	28 - 30 Jul 2026	Lagos	27 - 29 Oct 2026	Lagos
5	Retirement Saving Account (RSA) Reconciliation and Administration	N280,000	10 - 12 Feb 2026	Lagos	12 - 14 May 2026	Lagos	4 - 6 Aug 2026	Lagos	3 - 5 Nov 2026	Abuja
6	Recent Updates in Pension Accounting Course	N285,000	17 - 19 Feb 2026	Lagos	19 - 21 May 2026	Lagos	11- 13 Aug 2026	Lagos	10 - 12 Nov 2026	Lagos
7	Tools, Techniques, and Policies to Improve Pension Outcomes Workshop in the Coming Decades	N285,000	24 -26 Feb 2026	Lagos	2 - 4 Jun 2026	Lagos	18 - 20 Aug 2026	Lagos	17 - 19 Nov 2026	Lagos
8	Current Issues in Pension Administration and Retirement Planning Workshop	N305,000	3 -5 Mar 2026	Lagos	16 - 18 Jun 2026	Lagos	1 - 3 Sep 2026	Lagos	24 - 26 Nov 2026	Lagos
9	Administration of Benefits, Deductions and Management of Employees Entitlement Under the Contributory Pension Scheme	N285,000	10 - 12 Mar 2026	Lagos	23 - 25 Jun 2026	Lagos	8 - 10 Sep 2026	Lagos	1 - 3 Dec 2026	Lagos
10	Pension Reformation: A Clarion Call to Tackle Administrative Challenges	N285,000	24 - 26 Mar 2026	Lagos	7 - 9 April 2026	Lagos	15 - 17 Sep 2026	Lagos	8 - 10 Dec 2026	Lagos
11	Pension Reforms: The Threat Of Non-Compliance & Non Sanction.	N315,000	13 - 15 Jan 2026	Lagos	14 - 16 April 2026	Lagos	22 - 24 Sep 2026	Lagos	15 - 17 Dec 2026	Lagos
12	Leadership and Management Skills for the 21st Century Course	N285,000	20 - 22 Jan 2026	Lagos	21 - 23 April 2026	Lagos	7 - 9 Jul 2026	Lagos	6 - 8 Oct 2026	Lagos
13	Managing Productivity and Performance Course	N265,000	27 - 29 Jan 2026	Lagos	5 - 7 May 2026	Lagos	14 - 16 Jul 2026	Lagos	13 - 15 Oct 2026	Lagos
14	Strategic Pension Management: Optimizing Retirement Solutions for Financial Security	N265,000	3 - 5 Feb 2026	Lagos	12 - 14 May 2026	Lagos	21 - 13 Jul 2026	Lagos	20 - 22 Oct 2026	Lagos
15	Financial Freedom: Mastering Your Path to a Secure Retirement	N305,000	10 - 12 Feb 2026	Lagos	19 - 21 May 2026	Lagos	28 - 30 Jul 2026	Lagos	27 - 29 Oct 2026	Lagos
16	Mastering Pension Management: Empowering Pension Desk Officers and Committee Board Members for Strategic Excellence	N285,000	17 - 19 Feb 2026	Lagos	2 - 4 Jun 2026	Lagos	4 - 6 Aug 2026	Lagos	3 - 5 Nov 2026	Abuja
17	Empowered Retirement Planning: Crafting Your Financial Future	N315,000	24 -26 Feb 2026	Lagos	16 - 18 Jun 2026	Lagos	11- 13 Aug 2026	Lagos	10 - 12 Nov 2026	Lagos
18	Pension Governance Excellence: Empowering Administrators and Committee Leaders	N265,000	3 -5 Mar 2026	Lagos	23 - 25 Jun 2026	Lagos	18 - 20 Aug 2026	Lagos	17 - 19 Nov 2026	Lagos



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S/N	COURSE TITLE	FEE	1ST BATCH DATE	VENUE	2ND BATCH DATE	VENUE	3RD BATCH DATE	VENUE	4TH BATCH DATE	VENUE
19	Navigating Your Financial Future: Preparing for a Fulfilling Retirement Journey	N265,000	10 - 12 Mar 2026	Lagos	7 - 9 April 2026	Lagos	1 - 3 Sep 2026	Lagos	24 - 26 Nov 2026	Lagos
20	Mastering Pension Fund Management: Strategies for Success	N285,000	24 - 26 Mar 2026	Lagos	14 - 16 April 2026	Lagos	8 - 10 Sep 2026	Lagos	1 - 3 Dec 2026	Lagos
21	Proactive Strategies for Pension Fund Resilience and Growth	N280,000	13 - 15 Jan 2026	Lagos	21 - 23 April 2026	Lagos	15 - 17 Sep 2026	Lagos	8 - 10 Dec 2026	Lagos
22	Mastering Pension Fund Strategy: Strategic Insights for Effective Management	N265,000	20 - 22 Jan 2026	Lagos	5 - 7 May 2026	Lagos	22 - 24 Sep 2026	Lagos	15 - 17 Dec 2026	Lagos
23	Mastering Advanced Pension and Gratuity Management	N265,000	27 - 29 Jan 2026	Lagos	12 - 14 May 2026	Lagos	7 - 9 Jul 2026	Lagos	6 - 8 Oct 2026	Lagos
24	Excellence in Pension Fund and Terminal Benefits Management	N285,000	3 - 5 Feb 2026	Lagos	19 - 21 May 2026	Lagos	14 - 16 Jul 2026	Lagos	13 - 15 Oct 2026	Lagos
25	Navigating the New Pension Reform Act 2014: Insights and Implementation	N285,000	10 - 12 Feb 2026	Lagos	2 - 4 Jun 2026	Lagos	21 - 13 Jul 2026	Lagos	20 - 22 Oct 2026	Lagos
26	Mastering the Contributory Pension Scheme: Efficient Management and Administration	N285,000	17 - 19 Feb 2026	Lagos	16 - 18 Jun 2026	Lagos	28 - 30 Jul 2026	Lagos	27 - 29 Oct 2026	Lagos
27	Mastering Pension Governance and Regulation: Strategies for Effective Management	N265,000	24 - 26 Feb 2026	Lagos	23 - 25 Jun 2026	Lagos	4 - 6 Aug 2026	Lagos	3 - 5 Nov 2026	Abuja
28	Strategic Pension Management in Organizational Context	N315,000	3 - 5 Mar 2026	Lagos	7 - 9 April 2026	Lagos	11 - 13 Aug 2026	Lagos	10 - 12 Nov 2026	Lagos
29	Mastering Pension Risk Management: Evaluating Probability and Impact of Potential Risks	N315,000	10 - 12 Mar 2026	Lagos	14 - 16 April 2026	Lagos	18 - 20 Aug 2026	Lagos	17 - 19 Nov 2026	Lagos
30	Knowledge, skills, and strategies needed to excel in pension governance and leadership roles	N315,000	24 - 26 Mar 2026	Lagos	21 - 23 April 2026	Lagos	1 - 3 Sep 2026	Lagos	24 - 26 Nov 2026	Lagos
31	Strategic Global Development: Navigating Pensions, Power, and Performance	N265,000	13 - 15 Jan 2026	Lagos	5 - 7 May 2026	Lagos	8 - 10 Sep 2026	Lagos	1 - 3 Dec 2026	Lagos
32	Advanced Financial Resilience: Strategies in Risk Management and Investment	N265,000	20 - 22 Jan 2026	Lagos	12 - 14 May 2026	Lagos	15 - 17 Sep 2026	Lagos	8 - 10 Dec 2026	Lagos
33	Retirement Wealth Strategies: Navigating Financial Security and Prosperity	N265,000	27 - 29 Jan 2026	Lagos	19 - 21 May 2026	Lagos	22 - 24 Sep 2026	Lagos	15 - 17 Dec 2026	Lagos
34	Strategic Retirement Wealth Management: Building a Secure Financial Future	N265,000	3 - 5 Feb 2026	Lagos	2 - 4 Jun 2026	Lagos	7 - 9 Jul 2026	Lagos	6 - 8 Oct 2026	Lagos
35	Strategic Workforce Planning and Talent Retention	N305,000	10 - 12 Feb 2026	Lagos	16 - 18 Jun 2026	Lagos	14 - 16 Jul 2026	Lagos	13 - 15 Oct 2026	Lagos
36	Advance Pension and Pre-Retirement Training	N285,000	17 - 19 Feb 2026	Lagos	23 - 25 Jun 2026	Lagos	21 - 13 Jul 2026	Lagos	20 - 22 Oct 2026	Lagos



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S/N	COURSE TITLE	FEE	1ST BATCH DATE	VENUE	2ND BATCH DATE	VENUE	3RD BATCH DATE	VENUE	4TH BATCH DATE	VENUE
37	Pre-Retirement Planning and Personal Finance Management Skills Course	N265,000	24 -26 Feb 2026	Lagos	7 - 9 April 2026	Lagos	28 - 30 Jul 2026	Lagos	27 - 29 Oct 2026	Lagos
38	Mastering Compensation, Pension Funds, and Income Tax Administration	N265,000	3 -5 Mar 2026	Lagos	14 - 16 April 2026	Lagos	4 - 6 Aug 2026	Lagos	3 - 5 Nov 2026	Abuja

The course fee covers tuition, Course Materials, Training Bag, Tea/Coffee Break, Launch, Group Photograph, Certificate of Participation and Administration,

All payment should be made to Association of Pension Desk Practitioners of Nigeria (First Bank, Account Number: 2036406850) or GT Bank, Account Number: 0648746334, and confirmed at least 3 days before the commencement date of each course

Special arrangements can be made to train staff of any Organisation with Five (5) or more nominees on a mutually agreed date outside this calendar. For further enquiry, Please call Nelson, (+234) 803 587, 8800 or Chris (+234) 708 813 5739.

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# 2026 Training Calendar

## Entrepreneur Courses

S/N	COURSE TITLE	FEE	1ST BATCH DATE	VENUE	2ND BATCH DATE	VENUE	3RD BATCH DATE	VENUE	4TH BATCH DATE	VENUE
1	Strategic Financial Management: Optimizing Leverage, Investment, and Long-Term Benefits	N315,000	10 - 12 Mar 2026	Lagos	21 - 23 April 2026	Lagos	11 - 13 Aug 2026	Lagos	10 - 12 Nov 2026	Lagos
2	Behavioural Finance and Decision-Making Strategies	N285,000	24 - 26 Mar 2026	Lagos	5 - 7 May 2026	Lagos	18 - 20 Aug 2026	Lagos	17 - 19 Nov 2026	Lagos
3	Entrepreneurial Mindset and Innovation Strategies for Second Career Success	N305,000	13 - 15 Jan 2026	Lagos	12 - 14 May 2026	Lagos	1 - 3 Sep 2026	Lagos	24 - 26 Nov 2026	Lagos
4	Entrepreneurial Skills: Environmentally Sustainable Practices and Social Entrepreneurship Course	N315,000	20 - 22 Jan 2026	Lagos	19 - 21 May 2026	Lagos	8 - 10 Sep 2026	Lagos	1 - 3 Dec 2026	Lagos
5	Effective Entrepreneurship Delivery Strategies for National Development Course	N265,000	27 - 29 Jan 2026	Lagos	2 - 4 Jun 2026	Lagos	15 - 17 Sep 2026	Lagos	8 - 10 Dec 2026	Lagos
6	Entrepreneurship Education – An Imperative for Sustainable Economic Growth	N305,000	3 - 5 Feb 2026	Lagos	16 - 18 Jun 2026	Lagos	22 - 24 Sep 2026	Lagos	15 - 17 Dec 2026	Lagos

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# 2026 Training Calender Finance and Accounting Courses

S/N	COURSE TITLE	FEE	1ST BATCH DATE	VENUE	2ND BATCH DATE	VENUE	3RD BATCH DATE	VENUE	4TH BATCH DATE	VENUE
1	Effective Payroll Management and Pension Act 2004 Compliance	N265,000	10 - 12 Feb 2026	Lagos	23 - 25 Jun 2026	Lagos	7 - 9 Jul 2026	Lagos	6 - 8 Oct 2026	Lagos
2	Holistic Financial Wellness: Personal Finance Mastery for a Prosperous Future	N285,000	17 - 19 Feb 2026	Lagos	7 - 9 April 2026	Lagos	14 - 16 Jul 2026	Lagos	13 - 15 Oct 2026	Lagos
3	Unlocking Financial Efficiency: Modern Approaches to Payroll Optimization and Fraud Prevention	N285,000	24 -26 Feb 2026	Lagos	14 - 16 April 2026	Lagos	21 - 13 Jul 2026	Lagos	20 - 22 Oct 2026	Lagos
4	Strategic Total Rewards Management: Optimizing Compensation and Benefits for Organizational Success	N285,000	3 -5 Mar 2026	Lagos	21 - 23 April 2026	Lagos	28 - 30 Jul 2026	Lagos	27 - 29 Oct 2026	Lagos
5	Advanced Retirement Finance and Pension Management	N265,000	10 - 12 Mar 2026	Lagos	5 - 7 May 2026	Lagos	4 - 6 Aug 2026	Lagos	3 - 5 Nov 2026	Abuja

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# 2026 Training Calender

## International Courses

S/N	COURSE TITLE	FEE	1ST BATCH	VENUE	2ND BATCH DATE	VENUE	3RD BATCH	VENUE
1	Sustainable Finance and Economic Development Strategies	'\$4500	26 - 30 Jan 2026	Dubai	18 - 22 May 2026	USA	20- 24 July 2026	Ghana
2	Entrepreneurship Education Course An Imperative for Sustainable Economic Growth	\$4500	2 - 6 Mar. 2026	Dubai	15 - 19 June 2026	Dubai	3- 7 Aug. 2026	USA

The course fee covers tuition, Course Materials, Training Bag, Tea/Coffee Break, Launch, Group Photograph, Certificate of Participation and Administration,

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# 2026 Training Calender

## Conference

S/N	COURSE TITLE	FEE	DATE	VENUE
1	11TH ANNUAL PENSION/ADMIN CONFERENCE 2026	N150,500	3-6 Nov. 2026	Lagos

The course fee covers tuition, Course Materials, Training Bag, Tea/Coffee Break, Launch, Group Photograph, Certificate of Participation and Administration,

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